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'Before & After' Editing: Excerpt from a Client's Resume

Before editing: <i>Notice how you have to take time to read through each point. You can't just skim through them.</i>	After editing: <i>Fewer paragraphs that each lead with the main point and are easier to skim through.</i>
<ul style="list-style-type: none">▪ I have facility with dealing with the case load in a department that maintains a total of 218 beds for In-patients and receives ~ Out-patient consultations a week for Neuro-surgery and Neuro-medicine cases alone.▪ On average, I maintain an average caseload of ~30-45 detailed Neuropsychological Assessments (involving a detailed interview and extensive testing, requiring ~4-5 hours per adult, and ~4-6 hours per child) a month. Over the past 4-5 years that has resulted in a total of >1,500 detailed assessments.	<ul style="list-style-type: none">▪ <u>Handling an average caseload of ~30-45 detailed neuropsychological assessments a month</u>, with >1500 detailed assessments over the past 5 years. This involves a detailed interview and extensive testing, requiring ~4-5 hours per adult, and ~4-6 hours per child. (<i>Our department has 218 beds for in-patients and receives 200 outpatient consultations a week for neurosurgery and neuromedicine cases alone.</i>)▪ <u>Developing an assessment protocol</u> for intra-carotid amobarbital procedure (IAP).▪ <u>Developing intervention programmes and protocols in</u>

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- I have helped develop an assessment protocol that we have used for Intra-carotid Amobarbital Procedure (IAP).
- I also work closely with our Department of Physical Medicine & Rehabilitation to develop intervention programmes and protocols in cases of Brain Injury that require intensive Neuropsychiatric & Cognitive Rehabilitation.
- Over the past 5 years, together with other Allied Health colleagues I have helped change the policy of the Rehabilitation Institute to shift from a focus on rehabilitation of primarily Spinal Cord Injuries, to an equal focus on rehabilitation of Brain.
- I am used to working within multidisciplinary teams to address complex disorders involving dysfunction in multiple systems.

cases of brain injuries that require intensive neuropsychiatric & cognitive rehabilitation. I worked closely with our Department of Physical Medicine & Rehabilitation to develop these programmes and protocols.

- **Changing policy for the Rehabilitation Institute**, with help from my allied health colleagues. We shifted from a primary focus on rehabilitating spinal cord injuries, to an equal focus on rehabilitating the brain.
- **Working within multidisciplinary teams** to address complex disorders involving dysfunction in multiple systems.